

## **Minutes of the Personnel Committee**

**Tuesday, March 1, 2005**

Chair Paulson called the meeting to order at 1:00 p.m.

**Present:** Supervisors Duane Paulson (Chair), Genia Bruce, Bonnie Morris, Rob Hutton, Bob Thelen, and Tom Bullermann. Jeff Morris arrived at 1:05 p.m.

**Also Present:** Legislative Policy Advisor Dave Krahn, Senior Risk Management Analyst Jeff Newcomb, County Clerk Kathy Nickolaus, and Employment Services Manager Sue Zastrow.

### **Approve Minutes of 2-1-05**

MOTION: Bullermann moved, second by Bruce to approve the minutes of February 1, 2005. Motion carried 6-0.

### **Schedule Next Meeting Dates**

March 15<sup>th</sup>.

### **Chair's Executive Committee Reports of 2-14 & 2-28-05**

Paulson advised of the following items discussed at the previous Executive Committee meetings.

- Approved five ordinances to accept grant funds for the Federated Library System. Also discussed library governance.
- Approved resolution 159-O-015 entitled "Oppose AB/SB 15 which Mandates the Use of Ethanol in Automotive Gasoline in Wisconsin." Paulson was the only one to vote against it. He believes we're limiting our choices by not using ethanol. He also doesn't agree with the mandate.
- Approved the appointments that were included in the last yellow packet.

Morris arrived at 1:05 p.m.

- Krahn said a bill seeking to give correctional officers protective service status will be reintroduced soon. This bill, if approved, would cost the county a great deal of money. The County feels they should be able to negotiate with the union relative to providing protective service and that it not be mandated by the State. Krahn discussed a possible property tax freeze and other proposals that may be included in the next State budget.

### **4<sup>th</sup> Quarter Report on Worker's Compensation Claims**

Newcomb reviewed his report entitled "Waukesha County Worker's Compensation 2000-2004 Claims History Summary" as outlined. In 2004, a total of 115 claims were opened and 43 remained open at year-end. The total incurred by year-end was \$318,552. Between January 1, 2000 and December 31, 2004, 592 claims were opened, 55 remained open, and the total incurred was \$1,765,041. Newcomb highlighted some of the larger claims that opened in 2004 and those that closed.

Newcomb distributed copies of “Worker’s Compensation Losses Five Year Total (2000-2004) as of 12/31/04” which listed number of losses and total incurred by department. He noted that 50% of the claims were in the Sheriff’s Department (\$893,344), followed by 10% in the Health & Human Services Department (\$199,255) and 10% in the Public Works Department – Highway Operations (\$169,125).

**Review and Accept the 2004 Annual Report of the County Clerk’s Office**

Nicholas reviewed her 2004 annual report as outlined. Revenues from fees collected increased \$21,117.34 – \$224,006.34 in 2004 versus \$202,829.00 in 2003. She went on to discuss revenues and statistics relative to marriage licenses, passport applications, elections, dog licenses, and miscellaneous income.

MOTION: Bruce moved, second by Hutton to accept the 2004 Annual Report of the County Clerk’s Office. Motion carried 7-0.

**Annual Report on Employee Performance Evaluations and Awards**

Zastrow gave history on this issue and discussed her report entitled “Performance Awards Based on 2001, 2002, 2003, and 2004 Performance.” The total possible cost if everyone received maximum base and non-base awards in 2004 would have been \$863,495. The total budgeted amount for base and non-base awards in 2004 was \$559,580. The total actual cost for base and non-base awards in 2004 was \$509,131. The total number of eligible employees in 2004 was 320. This compares to 2003 figures of \$842,201, \$494,450, \$469,102, and 313, respectively.

Bullermann left the meeting at 2:25 p.m.

MOTION: B. Morris moved, second by J. Morris to adjourn at 2:32 p.m. Motion carried 6-0.

Recorded by Mary Pedersen, Legislative Associate, County Board Office.

Respectfully submitted,

Bonnie J. Morris  
Secretary